

# 2010 Box Hill Institute Scholarships and Awards



Global Educators™

Box Hill Institute is proud to work with our industry and community partners in encouraging students to undertake vocational education. To help you along with your journey we have designed a scholarship and awards program to minimise the financial cost of courses, so that you can concentrate on what's really important – your studies!

**Step 1: Read the Terms and Conditions (page 2)**

**Step 2: Complete the Scholarships and Awards Application Form and sign the Application Declaration (below)**

**Step 3: Attach Supporting Documentation (page 2)**

**Step 4: Post your application**, to arrive before close of business 5pm 26<sup>th</sup> Feb (8<sup>th</sup> Jan for Network 10 Scholarship) 2010 to Scholarships/Awards 2010, Box Hill Institute Marketing and Customer Service, Private Bag 2014 BOX HILL VIC 3128

## Scholarships and Awards Application Form

<b>Family Names:</b>		<b>First name:</b>	
<b>Preferred name:</b>	Title (circle): Dr / Mr / Mrs / Ms	Date of Birth:	
Male <input type="checkbox"/> Female <input type="checkbox"/>	Telephone:	Mobile:	
<b>Address:</b>		Post Code:	
<b>Email address:</b>		Course:	
Currently enrolled: <input type="checkbox"/> Yes <input type="checkbox"/> No		Student ID:	<input type="checkbox"/> I have not been issued a Student ID
Year of Study: <input type="checkbox"/> 1 <sup>st</sup> Year <input type="checkbox"/> 2 <sup>nd</sup> Year <input type="checkbox"/> 3 <sup>rd</sup> Year <input type="checkbox"/> Application submitted			
<b>Please tick the scholarship you are applying for:</b>			
<b>Access and Equity</b>			
<input type="checkbox"/>	\$750 Vermont Lions Club Scholarship		
<input type="checkbox"/>	\$1,500 Wayne Cleaning Systems Scholarship		
<input type="checkbox"/>	\$4,500 City of Whitehorse Scholarship - first year students only		
<input type="checkbox"/>	\$1,000 Rotary Club of Box Hill Central New Beginnings Scholarship		
<input type="checkbox"/>	\$2,000 Rotary Club of Box Hill Central New Beginnings Scholarship		
<b>Arts Industries</b>			
<input type="checkbox"/>	\$1,500 Hannanprint Graphic Arts Scholarship - you must be studying graphic design/art		
<input type="checkbox"/>	\$1,000 Rotary Club of Mont Albert/Surrey Hills Scholarship - you must be studying professional writing and editing		
<input type="checkbox"/>	\$7,500 Network Ten Peter and Laura Perpetual Scholarship - you must be intending to study the Certificate IV in Screen and Media (specialising in Broadcast Television)		
<b>Business</b>			
<input type="checkbox"/>	\$1,000 ANZ Business Programs Scholarships - you must be enrolled in any business studies program		
<input type="checkbox"/>	\$1,000 PropertyInvesting.com Business Programs Achievement Scholarship		
<input type="checkbox"/>	\$1,500 Budget Car and Truck Rentals Marketing Scholarship		
<input type="checkbox"/>	\$2,000 HBL Mann Judd Commerce Award - you must be undertaking the 2 <sup>nd</sup> year of Associate Degree in Commerce		
<b>Health</b>			
<input type="checkbox"/>	\$1,500 Epworth Eastern Nursing Scholarship - you must be enrolled in Diploma of Nursing (Enrolled/Division 2 Nursing)		
<b>Engineering</b>			
<input type="checkbox"/>	\$1,000 Arthur Ling Fabrication Scholarship - you must be enrolled in Certificate III in Engineering – Fabrication Trade		
<b>Hospitality</b>			
<input type="checkbox"/>	\$2,000 Centro Box Hill Commercial Cookery Scholarship - you must be enrolled in a commercial cookery course		

### Key

	You must provide proof of financial/personal hardship.
	You must be an Australian citizen or hold permanent resident status in Australia
	You must have had a major trauma in your life; an accident, retrenchment or sickness.
	You must be a resident of the City of Whitehorse and be able to provide proof of community involvement.

### Application Declaration

I declare that the information contained in this application and supporting documentation is true. I have read and understood the Terms and Conditions regarding acceptance of the scholarship/award. I agree to the conditions regarding acceptance of this scholarship/award. Should I be awarded this scholarship/award, I consent to usage of my photo for marketing and promotional usages by Box Hill Institute.

**Signed:**

**Date:**

## Supporting Documentation

### Attachment 1 - Academic Record

- Attach certified copies of all Year 11 and/or Year 12 results and reports or international equivalent where applicable.

### Attachment 2 - Other Academic Achievements

- Attach copies of relevant study achievements (e.g. awards, certificates, transcripts of results, support letters from teachers)

### Attachment 3 - Letter of Introduction

Your letter (no longer than two pages) should provide the judging panel with information on:

- who you are and your background
- why this scholarship/award is applicable to you
- your aspirations and long-term goals
- your intentions after graduating from Box Hill Institute
- community involvement within the City of Whitehorse (City of Whitehorse Scholarship)

### Attachment 4 - Resume and support material

- Copies of your current resume (no longer than two pages) which includes the names, contact numbers and email addresses of two referees (for students who undertook study at secondary school in 2009 – one referee must be from your school)
- Certified copies of your Health care card and/or Centrelink concession card if applicable
- If applying for the 'Network Ten Laura and Peter Perpetual Scholarship' you must include a list of your involvement in production/s and you may also include a 3 minute DVD show reel. To aid in the selection process, you are required to provide a brief description of your understanding of the television industry, and why you have chosen this career
- If applying for the 'Centro Box Hill Commercial Cookery Scholarship' you must provide a letter of recommendation from an employer or an external party identifying your commitment to work and suitability for this career

### Certifying Documents

Your original documentation must be sighted and copies certified by one of the following people as a true copy of the original documentation:

- Justice of Peace or Bail Justice
- Barrister or Solicitor
- Fellow of the Institute of Legal Executives
- Town Clerk or Shire Secretary
- Dentist
- Pharmacist
- Principal in the teaching service
- Patent Attorney
- A member of the Institute of Chartered Accountants, Australian Society of Accountants or National Institute of Accountants
- Notary Public
- Registrars of Magistrates' Courts and various other Court officials
- Police Officer
- The Secretary of a Building Society
- Minister authorised to celebrate marriages
- Sheriff or Deputy Sheriff
- Councillor of a municipality
- Doctor
- Veterinary Surgeon
- Bank Manager
- A prescribed State Public Servant
- Member (or former) of either House of the Victorian or Commonwealth Parliament

## Terms and Conditions

### Application Process and Judging

- To apply for more than one scholarship/award you must submit a separate form for each.
- All applications will be treated confidentially.
- All information submitted by applicants is considered to be true and accurate. Any application form that has false or misleading information will not be included in the final selection process.
- Applications will not be returned.
- Box Hill Institute reserves the right not to award any of the scholarships/awards should suitable applicants not be identified.
- Interviews may be requested by the judging panel.
- Successful and unsuccessful applicants will be notified of the outcome of their application via mail/phone within 8 weeks of the closing date.
- There is no option for deferral of scholarships/awards or right of review of the judges' final decision.
- Second round offers will only be made if a successful recipient of a scholarship/award does not receive a place in the specified course, or does not accept the place offered, or the award.
- Continuations of financial and in-kind scholarships/awards are conditional upon the successful applicant maintaining satisfactory progress in studies and complying with the rules of the Institute.
- No further correspondence regarding unsuccessful applications will be entered into.

**Acceptance** - in accepting a scholarship/award, the recipient must agree to:

- maintain satisfactory progress in their studies
- complete at least 6 months of their course full time
- act as a positive ambassador for Box Hill Institute
- attend the scholarship/award ceremony
- attend at least one Institute/sponsor event related to their award; and
- be available for media interviews and photo sessions, and provide permission for subsequent promotion regarding their achievement.