



## Government Subsidised Domestic Students

## 2012 Fee Rates

### ELIGIBILITY

#### Citizenship/Residency

The following government subsidised fee rates quoted are for **local domestic** students who are either:

- Australian citizens
- Permanent residents
- New Zealand Citizens (visa 444)
- Asylum seekers/victims of human trafficking (must have referral)
- Temporary protection visa holders

and

- are residing in Victoria for the duration of their studies; and
- meet eligibility criteria as detailed below; and
- have presented citizenship/residency proof at enrolment.

Acceptable **citizenship/residency** proof you must bring to enrolment include:

- **green** Medicare card; or
- an Australian Birth Certificate; or
- a current Australian Passport; or
- a current New Zealand Passport; or
- a naturalisation certificate; or
- a Temporary Protection Visa; or
- Formal papers from DIAC confirming permanent residence.

For students under 20, **proof of age** must also be presented.

Temporary residents and international students are self funded and must pay full fee or international student rates.

#### Age / Prior Qualifications

If you wish to **commence** a course in 2012, eligibility criteria for a government subsidised place in a secondary or TAFE level course (Certificate I – Vocational Graduate Diploma), are as follows:

- If you are **aged 15-19** and enrolling in **any course level**, you are **automatically eligible for a government subsidised place** under the Victorian Training Guarantee;
- If you are **aged 20+** and enrolling in a **Foundation** level course or an **Apprenticeship**, you are **automatically eligible for a government subsidised place**;
- If you are **aged 20+** and enrolling in a **Traineeship**, **Skills Creation**, **Skills Building** or **Skill Deepening** level course, you must be **moving up the qualification scale** to be eligible for a government subsidised place. (Moving 'up the qualification scale' means you must be **enrolling in a qualification that is at a higher level** than any Australian qualification you have already completed in the past).

If you have already completed an Australian qualification at an equivalent or higher level in the past, then you are not eligible for a government subsidised place in the course in 2012, and must pay full fees. (There may be a limited number of eligibility exemptions available in 2012 for students that meet certain criteria – not yet confirmed at time of print. See Box Hill Institute website for current information).

### FEES

Fees for government subsidised students are made up of 3 main components:

1. **Tuition Fee**
2. **Service & Amenity Fee**
3. **Materials Fees** (including Course Teaching Materials fees and/or Retained Course Items fees/ACER test fee)

## 1. TUITION FEE

### 1.1) New Course Enrolments

If you are **commencing** your course in 2012, you will pay the Skills Reform rates detailed in Table A, depending on your course category, and eligibility for a government subsidised place.

### 1.2) Existing students who commenced current course after 1 July 2009

If you commenced your current course **after** 1<sup>st</sup> July 2009, and you are re-enrolling in the same course in 2012, you will pay the Skills Reform fee rates as detailed in Table A, depending on your course category, and providing you already have a government subsidised place.

Table A: 2012 Tuition Fees

Course Category	Hourly rate	Maximum Fee	Concession Fee	Age 20+ Prior Qual. Check?	VET FEE-HELP ?
<b>Commenced Course PRIOR to 1 July 2009</b>					
<b>Fee Maintenance</b> Students who commenced their course prior to 1 July 2009. (all course levels)	<b>\$1.47</b>	<b>\$939</b>	<b>\$59</b> (all levels)	<b>No</b> (all levels)	<b>Yes</b> **
<b>Skills Reform rates - Commencing Course AFTER 1 July 2009</b>					
<b>Foundation Skills</b> Most general education, ESL adult literacy & numeracy, VCE Yr 11, VCAL-Foundation level courses. (Specific course list applies)	<b>\$1.08</b>	<b>\$500</b>	<b>\$50</b>	<b>No</b>	<b>No</b>
<b>Skills Creation</b> Most Certificate I & II level courses. Includes VCE Yr 12, VCAL-Intermediate and VCAL-Senior level courses.	<b>\$1.62</b>	<b>\$875</b>	<b>\$105</b>	<b>Yes</b>	<b>No</b>
<b>Apprenticeship</b> All apprentices regardless of course level.	<b>\$2.17</b>	<b>\$1250</b>	<b>\$187.50</b>	<b>No</b>	<b>No</b> ^
<b>Traineeship</b> All trainees regardless of course level.	<b>\$2.17</b>	<b>\$1250</b>	<b>\$187.50</b>	<b>Yes</b>	<b>No</b> ^
<b>Skills Building</b> Most Certificate III & IV level courses.	<b>\$2.17</b>	<b>\$1250</b>	<b>\$187.50</b>	<b>Yes</b>	<b>No</b>
<b>Skills Deepening</b> All Diploma, Advanced Diploma, Vocational Graduate Certificate & Voc. Grad Diploma courses.	<b>\$4.33</b>	<b>\$2500</b> ***	<b>\$100*</b> aged 15-24 only	<b>Yes</b>	<b>Yes</b> **
* Skills Deepening concession applies to students aged 24 and under only. Does not apply to students aged 25+ (indigenous students and asylum seekers excepted). Age is calculated as at 1 Jan. 2012 ** VET FEE-HELP not available to government subsidised Vocational Graduate Certificate students, only full-fee Vocational Graduate Certificate students *** Annual tuition fee maximum for all combined enrolments for a government-subsidised student is \$2500 (where multiple course enrolments for a single student occurs) ^ Where a student has an apprenticeship or traineeship at the Diploma/Advanced Diploma course level, they are able to access VET FEE-HELP at that level, subject to meeting VET FEE-HELP criteria					

### 1.3) Existing students who commenced current course before 1 July 2009

If you commenced your current course **prior to 1<sup>st</sup> July 2009**, and are re-enrolling in the **same course** in 2012, you will pay the **Fee Maintenance** rate listed in Table A. However If you enrol in a different course in 2012, you will pay the new Skills Reform course category rates, providing you are eligible for a government subsidised place in the new course.

### 1.4) Tuition Fee Concessions

For Certificate I-IV level courses, the relevant **category Concession Fee** will apply if you are a **holder of** or **listed as a dependent on** a Commonwealth Health Care Card, Pensioner Concession Card, Veterans' Gold Card, are an indigenous student, or an Asylum Seeker. You **must** bring relevant card/evidence to your enrolment. For Diploma and above level courses, only students aged under 25 are eligible for the concession fee where relevant evidence is presented. (Students aged 25+ enrolling in a Skills Deepening category course are not eligible for a tuition fee concession - indigenous students and Asylum Seekers excepted).

### 1.5) Tuition Fee Exemption – Job Seekers

If you are a job seeker registered with an employment services provider, providing you meet eligibility criteria for a government subsidised place in a course and you are enrolling in any Certificate I-IV level course, you may be eligible for a full **tuition fee exemption**. You must provide a copy of your employment services provider referral at enrolment to be entitled to the tuition fee waiver (\$0).

### 1.6) Diploma in Children's Services course

Due to a special commonwealth directed fee exemption, if you are enrolling in the Diploma or Advanced Diploma in Children's Services course in 2012 and are eligible for a government subsidised place, you will pay **no** tuition fee (\$0).

### 1.7) Financial Hardship

If you are experiencing severe financial hardship, you should contact Box Hill Institute's Welfare Officer on (03) 9286 9891 to make an appointment to further discuss your tuition fee options.

## 2. SERVICE & AMENITY FEE

- \$65 (0-404 hours)
- \$90 (405+hours)

## 3. MATERIAL FEES

Course Teaching Materials fees and/or Retained Course Items fees are charged per course, and cover materials used in the course, plus some items that you are issued and retain beyond the life of the course. Fees will vary from course to course, and can range from \$100-\$2500.

## 4. OTHER FEES

- Students will pay a \$10 ACER Test Fee each year
- Off-campus students pay an additional \$55 postage fee
- Temporary residents **must** enrol as full fee students

## 5. VET FEE-HELP

### 5.1) What is VET FEE-HELP?

VET FEE-HELP is an Australian government loan scheme enabling you to defer part or all of your tuition fees, and re-pay them via the Australian taxation system, once your income reaches a certain threshold (\$47,196 in 2011-2012 financial year).

Box Hill Institute can offer you VET FEE-HELP providing you meet VET FEE-HELP eligibility, and, you are enrolling as a government subsidised or full fee student in a **Diploma or Advanced Diploma course** (applies to both existing and new students). VET FEE-HELP is also available to full fee students enrolling in vocational graduate certificate courses.

There is no loan fee for government subsidised students, however a 20% loan fee does apply to full fee students, and is added on to your VET FEE-HELP debt.

### 5.2) To be eligible for VET FEE-HELP, you must be either:

- an Australian citizen; or
- a permanent humanitarian visa holder. Applies to visa subclasses: 200-217, 803, 807, 809, 810, 817, 851(CD), 866.
- (Please note that permanent residents and New Zealand citizens are **not** eligible for VET FEE-HELP)
- In addition, you must also have a sufficient lifetime VET FEE-HELP (FEE-HELP) balance available. (In 2012, students are entitled to \$89,706 in VET FEE-HELP & FEE-HELP combined, over their lifetime).

### 5.3). How do I apply for VET FEE-HELP?

If you wish to apply for VET FEE-HELP, you must:

- read the VET FEE-HELP booklet (available from Student Administration or on website)
- complete the VET FEE-HELP application form
- bring either your **Tax File Number** or a 'Certificate of Application for a Tax File Number' to enrolment (this is obtained from the Australian Taxation Office, and should be provided either at enrolment or to Student Administration no later than 2 weeks after your enrolment)
- bring the original or a certified photocopy of your **citizenship evidence** to enrolment

## 6. FULL FEE (SELF FUNDED) FEES

If you are not eligible for a government subsidised place, or have only been offered a self funded place in a course, you are charged full fees that cover the cost of your study in that course for the calendar year. Further fees apply in subsequent years. Please note that:

- Full fee paying courses are not subsidised by the government in any way
- Full fee course fee rates vary, depending on the length and nature of the course
- VET FEE-HELP applies to eligible full fee paying students enrolling in Diploma, Advanced Diploma, and Vocational Graduate Certificate courses

You should contact the relevant teaching centre at Box Hill Institute for further information on full fee course rates. Ring 1300 BOX HILL, and request to speak to the coordinator for your relevant course.

## 7. WHAT DO I BRING TO MY ENROLMENT SESSION?

You should bring with you:

- **your Letter of Offer**
- **Pen**
- **Paper**
- **Citizenship/residency evidence** - If you are intending to commence in a government subsidised place in a course in 2012, you must bring (original or certified photocopy):
  - green Medicare card; or
  - an Australian Birth Certificate; or
  - a current Australian Passport; or
  - a current New Zealand Passport; or
  - a naturalisation certificate; or
  - a Temporary Protection Visa; or
  - Formal papers from DIAC confirming permanent residence
- **Age evidence** - If you are under 20, **proof of age** must also be presented (birth certificate, driver's licence, keypass etc)
- **Results Transcripts** - for any prior studies you have undertaken. You may be entitled for some Recognition of Prior Learning (RPL)
- **Health Care Card / Fee Discount eligibility evidence** - if you are enrolling in a government subsidised course, and applying for a tuition fee concession
- **Fee Payment** - cash, cheque, money order, EFTPOS, Credit Card (only Mastercard / Visa accepted). Some EFTPOS cards have a daily withdrawal limit. Double check that you will not exceed this prior to the enrolment day, if you are planning to pay fees via EFTPOS
- **Employer Invoice/Fee Letter** - If your employer is going to pay for your fees and prefers to be invoiced for these, please bring an authorization letter from your employer confirming that they agree to pay for your fees, and requesting an invoice be sent to them
- **VET FEE-HELP documentation** - If you are enrolling in a diploma/advanced diploma level course and intend to apply for VET FEE-HELP, you must bring: (original or certified photocopy)
  - a) Citizenship evidence**
    - Australian Citizens:**
      - a current Australian Passport; or
      - an Australian Birth Certificate; or
      - official extract of an Australian birth certificate; or
      - an Australian citizenship/naturalisation certificate
    - Permanent Humanitarian Visa Holders:**
      - your permanent humanitarian visa
  - b) Tax File Number**
    - tax file number; or
    - certificate of application for a tax file number
- **Anything else you have been specifically asked to bring along to enrolment**

## 8. NEED FURTHER INFORMATION?

Further fee information for government subsidised TAFE-level students can be obtained from Box Hill Institute at:

### Website:

<http://www.bhtafe.edu.au/courses/Pages/how-much-will-cost.aspx>

### Main Phone Line:

Ph: 1300 BOX HILL (1300 269 445)

Email: [courseinfo@boxhill.edu.au](mailto:courseinfo@boxhill.edu.au)

### Student Administration Direct:

Ph: (03) 9286 9555

(please note – this phone not manned during peak enrolment sessions)

Email: [studentadmin@boxhill.edu.au](mailto:studentadmin@boxhill.edu.au)

### Welfare Officer (Financial Hardship):

Ph: (03) 9286 9891

### Please Note:

Information in regard to fees for the following course and student categories has **not** been covered in this publication. Please contact the relevant area directly for further information:

- **Degree (Higher Education Courses)**  
(03) 9286 9002
- **International Students**  
+61 (0)3 9286 9425
- **VET-In-Schools Programs**  
(03) 9286 9553
- **Short Courses**  
1300 BOXHILL (1300 269 445)